



Office of the Head of School
12801 Centerra Court
Central, Louisiana 70714
Phone: (225) 261-3341

Memorandum

DATE: December 13, 2019

TO: All Administrators, Building Managers, PTA and PTO
Presidents, School Parents, Staff and Teachers

FROM: Robert Martin

RE: Asbestos in School Buildings Annual Notification (Section F)

In compliance with the Environmental Protection Agency's Asbestos Containing Material in Schools Rule of October 1987 and Louisiana Administrative Code Title 33:III.27, Central Private School wishes to notify you of the following:

- 1) Asbestos is a mineral fiber used in certain building materials such as floor tile, ceiling tile, insulation, and several other applications for many years. Unfortunately, it has been determined that asbestos fibers can cause serious health effects, if they are not properly sealed into the material of which they are a part.
- 2) An inspection has been conducted in buildings on campus to locate and assess the presence and/or condition of asbestos containing materials. You may view a copy of the asbestos inspection report and the management plan for your school by contacting the main office.
- 3) The management plan includes a description of inspections of asbestos containing building materials, sampling reports to identify the presence in the materials, and abatement work done to remove asbestos containing building materials in the school.
- 4) To the best of our knowledge, this school does NOT contain asbestos. Either the building was constructed without the use of any building materials containing asbestos; or all asbestos containing materials have been removed from the building.

Should you need additional information, please contact me at 225-261-3341.

Approved: Robert Martin
Robert Martin, Interim Head of School



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FROM: Robert Martin
RE: Asbestos in School Buildings Annual Notification Memorandum

In compliance with current regulations, place a copy of the attached memorandum, *Asbestos in School Buildings Annual Notification*, dated December 13, 2019 in the front cover of your Asbestos Management Plan book (pink covered binder) located in your office. Previous Asbestos in School Buildings Memoranda that are currently in the front cover of your binder should now be placed behind the Section F Tab of your Management Plan, behind the section title page.

Additional copies of the attached memorandum should be sent to your PTA and PTO Presidents, School Parents, Teachers and Staff. If your school prepares a newsletter, a copy should be placed in your next school newsletter. If your school does not have a newsletter then copies of the attached memorandum must be sent home with each student in your school.

Should you need additional information, please contact me at 225-261-3341.

Attachment

Approved: Robert Martin
Robert Martin, Interim Head of School